

DO'S AND DONT'S OF ASSESSMENTS – MAY/ JUNE 2022

1. ALL CELLPHONES **AND** SMARTWATCHES MUST BE SWITCHED OFF AT THIS TIME → YOU **MAY NOT TOUCH OR BE IN POSSESSION OF YOUR PHONE AT ALL** DURING THE REST OF THE EXAM SESSION – PLEASE PUT IT SECURELY IN YOUR BAG.
2. There must be NO paper on the desk. They may have stationery in a **plastic sleeve/ OR TRANSPARENT PENCIL CASE.**
3. There is **no sharing of anything**, no calculator lids on calculators, **no blankets during the writing of the exam**, no beanies /caps to be worn inside the classroom.
4. The Teacher will hand out the amount of paper as stipulated on the cover sheet of the exam instructions – no extra paper will be given unless it is needed.
5. The Teacher will read through the question paper, reading what is at the top and bottom of each page. Please follow and ensure that you have all the pages in your question paper. The teacher will then FORMALLY start the exam. **Nobody may communicate with anyone else after the formal commencement of the exam.** Should you wish to “clarify” a question (or possible error) on the question paper, you may raise your hand to signal to the Invigilator.
6. At the end of the exam the Invigilator/ Teacher will collect all scripts. (**Please ensure that they are glued or stapled together** in the CORRECT ORDER.)
7. Learners **MUST** be in the **correct school uniform EVERY day**. Ensure that masks are worn **at all times** in the venue and that you sanitize your hands.

MAY/ JUNE ASSESSMENT PERIOD TIMES

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| 8H00 - 8H50 | Study session |
| 8h50 – 9h20 | First break |
| 9h30 – 11h30 | AM slot <ul style="list-style-type: none">• If writing, aim to end the paper at 11h30 (if the paper is longer than 2 hours, they will finish slightly later)• If you are not writing, you will continue to study in this session.• If there is another exam (subject that you are not writing) in the AM Slot, you only arrive at 11h30 for the PM Slot. *NB* Please ensure that you check your timetable carefully – incorrect reading thereof will not be an acceptable excuse.• EXTRA TIME LEARNERS WILL RECEIVE THEIR TIME AT END OF THE EXAM |

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|---------------|---|
| 11h30 – 11h55 | Second break |
| 12h00 – 15h00 | <p>PM slot – dependant on length of question paper.</p> <ul style="list-style-type: none"> • If the exam in this slot is less than 3 hours, they will finish earlier than 15h00. • The following <u>GRADE 12 EXAMS</u> will START at 12h15 (PM slot on 26/05, 01/06, 02/06, 09/06. • Grade 12 Xhosa Paper 1 on 13/06 will start at 13h00. |

NOTE

- **Please note that AM session is from 8h00 to 11h30 with a BREAK until 11h55 and PM session is from 12h00 to 15h00**
- If pupils only write in the AM slot, they go home after they have finished writing
- If they only write in the PM slot, they still arrive at school at 8h00 but you will study in this session
- If learners have a reader or a scribe, they must report to the library THIRTY minutes before their exam is due to start